

Privacy Notice

Chrysalis Place Ltd is a data controller and processor. We want you to feel secure in our processing of your personal data. This privacy notice provides the information you need to ensure your data rights under the General Data Protection Regulation, GDPR, are upheld by Chrysalis Place Ltd.

Chrysalis Place Ltd **collects** the following data with your consent:

- Personally identifying information (name, date of birth, email address, phone number etc.)
- Special category data as required for therapeutic purposes.

Chrysalis Place Ltd would only collect your data **so that we can**:

- Provide the service requested.
- Carry out safeguarding responsibilities, if required.
- Provide information for insurance purposes, if required.

Chrysalis Place Ltd would store your data securely and only **keep**:

- Contact details – for up to twelve months from the final session or last communication.
- Therapeutic notes – for up to seven years.

Your data will be **processed** by:

- Chrysalis Place Ltd
- Wix.com Ltd.
- Google LLC
- PayPal
- Stripe

You have the **right** to:

Access: request copies of your personal data from Chrysalis Place Ltd. We may charge you a small fee for this service.

Rectification: request that Chrysalis Place Ltd correct any information you believe is inaccurate, or complete any information you believe is incomplete.

Erasure: request that Chrysalis Place Ltd erase your personal data, under certain conditions.

Restrict or object to processing: request that Chrysalis Place Ltd restricts or desists from the processing of your personal data, under certain conditions.

Data portability: request that Chrysalis Place Ltd transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you.

Our privacy notice applies only to our website, so if you click on a link to **another website** via ours, you should read their privacy notice.

Chrysalis Place Ltd keeps its privacy notice under regular review and places any **updates** on this web page. This privacy notice was last updated on 04 October 2019.

If you have any questions about Chrysalis Place Ltd's privacy notice, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to **contact us**.

Email: funbi@chrysalisplace.com

Call: +44 7411 911466

Should you wish to lodge a complaint where Chrysalis Place Ltd has not addressed your concerns satisfactorily, you may **contact the Information Commissioner's Office:** <https://ico.org.uk>.